

3rd party involved/ data is shared	Data we collect	Department	Notes	NH Owner	Contact @ 3rd Party	Preferred Communication method	
Bank of England	bank account number Bank routing number	Payroll	this data is used to directly deposit TMs pay into their personal bank accounts	Bob Smythe	Harry Jones	email	NOTE: This is NOT real data. Is strictly here to provide an example of how to complete this worksheet.
Herrmann International	HBDI Profiles	L&D		Elizabeth Johnson	Donna Martin or Quinton Arledge	email: donna@hbdi.com	
certifications/conferences /external training when people have entered their information in the Learning Lab	Certifications from external bodies	L&D		Individual User	N/A	N/A	Note - records added manually by individual to Cornerstone LMS, so please see that row.
Cornerstone	- Name*, position/grade*, hire date*, email address* - Record of classroom courses attended and completed, including Prosci certification attendance records - Record of online courses attended and completed - Record of external training attended and completed	L&D	* comes thru from Workday Only shared upon request with relevant internal parties Includes historic info form NH University Oracle Taleo (Sunset) L&D - no active purging of either - Box or Learning Lab	Elizabeth Johnson	David Servati	email: David Servati <dservati@csod.com >	
Box	Potential future - medical condition, e.g. disability physical activities during courses	L&D	No individual data stored on Box in regards to L&D	N/A	N/A	N/A	