

3rd party involved/ data is shared	Data we collect	Departm ent	Notes	NH Owner	Contact @ 3rd Party	Preferred Communication method
Saracen	Expenses Supplier Invoices Benefit Selectors Old Qedis and North Highland Salary Information Customer Remittances Month End Files Bank Reconciliations EMI Share Options paperwork Customer Invoices Supplier Statements Pension Review Statements Benefit providers paperwork P11D's	Payroll	Need to keep the last 7 years' worth of documentation	Karen Allan		